



JOB DESCRIPTION

New Revised **Job Title:** FAMILY PRACTITIONER **Supervisor:** Medical Director

Department: Medical **Exempt** **Yes** **No** **Level of PHI Security:** Full

Reviewed by: HR Director **Date:** 11/16/2004 **Approved by:** Medical Director **Date:** 11/16/2004

JOB OBJECTIVE

The Family Practitioner for the Community Clinic provides comprehensive medical services on a continuing basis for members of family, regardless of age or gender.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

Reviews patient file/record, including allergies, problems, medications, and immunization status. Elicits and records information about patient's medical history. Examines patients for symptoms or physical information. Orders or executes various tests, analyses, and diagnostic images to provide information on patient's condition. Analyzes reports and findings of tests and examination, and diagnoses condition of patient. Administers or prescribes treatments. Determines and prescribes medication, dosage, and schedule given the patient's condition and allergies. Discusses any possible side effects to medication or immunization with patient. Prescribes and administers vaccinations to immunize patient from communicable diseases. Promotes health by advising patients about diet, hygiene, and methods for prevention of disease. Provides prenatal care to pregnant women, delivers babies, and provides postnatal care to mothers and infants. Performs surgical procedures commensurate with surgical competency. Refers patients to medical specialist for consultant services when necessary for patient's well being. Documents the patient's visit including medical history, physical exam, diagnoses, and plan of action. Follows up with patient regarding progress in high risk or emergency cases. Conducts physical examinations to provide information needed for admission to school, consideration for jobs, or eligibility for insurance coverage.

EDUCATION, EXPERIENCE AND QUALIFICATIONS

Graduate of an accredited school of medicine and licensed to practice medicine in the State of California by the California State Board of Medical Quality Assurance and current DEA License are required. Because of the poor and migrant types of patients seen by the Clinic, the ability to speak both Spanish and English is preferred.